

Reconciliations Associate

Company	Walker Crips Group plc
Job Title	Reconciliations Associate
Department	Reconciliations / CASS
Type	Full time Permanent
Location	London
Salary	Dependent on experience
Closing Date	Open until filled

Aim and purpose of the role

- Work within the Reconciliations Team to deliver daily / monthly cash and asset reconciliations and work with other operational areas to identify the cause of any reconciliation exceptions;
- Work with the Head of CASS to ensure that Client Money/Asset reconciliation exceptions are fully investigated, tracked through to resolution, ensuring that cause and resolution fully recorded internally.

Key Responsibilities

- Upload of internal and external cash & asset positions into WCIM reconciliation platform (Aurum);
- Production and circulation of daily bank and custodian reconciliations;
- Production of the biannual physical asset reconciliation;
- Investigate and resolve aged reconciliation exceptions;
- Periodic Review of CASS Resolution Pack;
- Record any CASS Rule Breaches and track outstanding actions;
- Monitoring of any reconciliation funding requirements;
- Assist with the annual external CASS Audit;
- Ad hoc project work as and when required.

Other requirements

- Good operational understanding of the trade lifecycle and cash and assets flow;
- Good understanding of the FCA CASS requirements in respect of reconciliations;
- Experience of reconciliations across multiple accounts, currencies and custodians;
- Proficient in MS Excel and Word;
- Experience working with automated reconciliation systems.